

Dear Parent,

AFTER SCHOOL CLUB

We currently run a very successful 'After School Club' and we are pleased that it particularly helps working parents to manage their days.

Places are limited so we do ask for bookings to be made in advance if your child needs a place. We have experienced some difficulty with large numbers of pupils attending at <u>very</u> <u>short notice</u>. We cannot breach adult: pupil ratios and therefore need to be able to plan in advance.

It would be <u>very helpful</u> if places could be booked in advance using our ParentPay system. Emergency bookings can be made on the day but we cannot guarantee places. We do appreciate your support in this matter.

Once we reach the maximum number of 24 we will have to refuse a place as the club will be full. If you have booked a place and then change your mind on that day and do not notify the school office before the cut off time you will be charged accordingly for the hours booked.

Cost of the club:

3:15pm to 4.15pm - 1 hour - £3.00

3:15pm to 5:15pm - 2 hours - £6.00

- You do have the option to book your child for the second hour only (4:15pm to 5:15pm) if they are in a different club for the first hour.
- If you are later than 4:15pm you will be charged for the second hour.